

Name

Kattral Foundation is the name of the entity registered with the Registrar of Societies, Puducherry. Hereafter 'Kattral Foundation' shall be referred to as Organization.

Definitions

Constitution – The entirety of this document

Objectives

1. To engage in the research, development, advocacy, promotion, funding, sponsorship, adoption and implementation of Knowledge Commons including but not limited to Free & Open Source Software (FOSS), Open Hardware, Creative Commons, Open Data, Citizen Science, Public Domain, Open Access Publications etc in all spheres of life.
2. To seek or provide research, consult, advice, recommendations on the direct and indirect effects of technologies impacting the civil society at large, sections of the society in particular and/or individuals through appropriate and necessary means.
3. To spread awareness amongst the general public and sections of the public about technologies and their effects through appropriate and necessary means including but not limited to websites, blogs, advertisements, videos, podcasts, music, books, documents etc.
4. To conduct skill development programmes of any kind for the general public including but not limited to conferences, classes, sessions, seminars, workshops, symposiums etc in private or in public as necessary.
5. To foster the spirit of free technologies, freedom of knowledge, scientific enquiry, patriotism, and social welfare among its members and the society at large.
6. To represent public concern to the appropriate public and governmental bodies through necessary and appropriate means including but not limited to public petitions, writ petitions, RTIs, PILs, open letters, interviews, statements etc.
7. To assist and recommend policies for public and government bodies & private entities including but not limited to universities, colleges, businesses, hospitals, industries etc.
8. To make available ethical and free technologies for public use at nominal or free of cost through any means necessary including but not limited to co-working spaces, tool library, website, computer or mobile applications etc.
9. To research, fund, develop technologies and provide them as a service or for sale for the sake of fulfilment of above objectives.
10. To sponsor, support individuals or organizations through scholarships, stipends, fellowships and grants on charitable grounds.
11. To provide employment, internships, fellowships, associations with or without financial compensation as appropriate and necessary to fulfil the objectives.
12. To allow other organizations and legal entities of related / similar objectives to hold seat in the Executive Committee through their representatives for the fulfilment of the objectives.
13. To establish premises, centres, libraries for purposes including but not limited to professional training, research, public use of computers and scientific equipment, library.
14. To own assets, properties – material or immaterial – including but not limited to patents, copyrights, trademarks, physical, electronic & scientific equipments to work towards and achieve the objectives.
15. To engage the paid and unpaid services of individuals, entities, organizations through the means of partnerships, agreements, contracts, MoUs for the fulfilment of the objectives.
16. To accept monies whenever necessary including but not limited to donations, loans, grants, royalties etc and to put them to use for the objectives.
17. To engage in the production, procurement and sales of goods and services including but not

limited to sales of books, clothings, documents, stickers for the purpose of fulfilling the objectives.

Organization Structure

1. The Organization will be governed by the Office Bearers – President, Secretary, Treasurer, Joint Secretary & Vice-President.
2. The Office Bearers will be elected from the Executive Committee.
3. The Executive Committee will be elected at the General Conference.
4. All fully paid up members comprise the General Conference.
5. The Executive Committee may setup Intermediary Committees as required to fulfill specific or all objectives of the Organization.
6. The Executive Committee may setup units according to any relevant criteria.
7. The Unit will be the fundamental body of the Organization.
8. All members shall be associated with any one Unit.

Membership

1. Any Indian citizen having completed 18 years of age can become the member of Organization by paying the membership fee in full irrespective of any social, cultural or economic differences.
2. Any entity registered within India can also become a member, represented by a human nominated in written by the member organization's authorized signatory.
3. The membership fee shall be decided by the Executive Committee on a yearly basis. Membership fee can differ for different sections of the society as decided by the Executive Committee on a yearly basis.
4. The differential membership fees shall not in any way mean differential rights and duties of the members.
5. All membership is valid for one year from the date of enrollment.

Rights of Members

1. Every member has a right to inspect the books of accounts of the Organization.
2. Every member has the right to elect and to be elected to the same or the higher committee.
3. Every member has a right to file complaint against another member to the Disciplinary Committee.
4. Every member has the right to express their views about the Organization and its functioning at appropriate Unit / Committee meetings.
5. Every member has the right to be heard of their views during any Disciplinary Action against them.
6. Every member has the right to know the justification and result of Disciplinary Action taken against them.
7. Every member has the right to appeal the next higher committee for a review in the Disciplinary Action taken against them.

Duties of Members

1. Every member is expected to uphold and work towards the objectives of the Organization.
2. Every member is expected to abide by the Constitution.
3. Every member is expected to uphold the outmost discipline in their functions relating to the Organization.
4. Every member is expected to develop fraternal ties with other members and work together

without meaning or engaging in harm to other members.

Unit

1. Unit is the fundamental body of the Organization.
2. Units can be formed according to any common criteria between its members – location, institution, occupation, study mode/medium/group etc.
3. Unit can be formed with minimum three members fulfilling the common criteria upon approval from the next higher committee.
4. Unit can be named appropriately by its members without contradicting the objectives of the Organization.

Unit Committee

1. Unit Committee will be the everyday governing body for the Unit.
2. Unit Committee is expected to implement the resolutions of the Unit Conference.
3. All Unit members shall elect the Unit Committee once every two years at the Unit Conference held prior to the General Conference.
4. Unit Committee shall have a minimum of three members – President, Secretary and Treasurer.
5. Number of members in the Unit Committee shall not be more than one-third of the number of members in the Unit.
6. President and Secretary of the Unit Committee shall be ex-officio members of the next higher committee.
7. Unit Committee should meet at least once a month.
8. Unit Committee should convene a Unit Meeting once a month.

Executive Committee

1. Executive committee is elected by the General Conference.
2. Executive Committee is the governing body of the Organization between two General Conferences.
3. Executive Committee shall not be more than one-third the number of delegates of the General Conference.

Rights of Executive Committee

1. Executive Committee has the right to elect the Office Bearers.
2. Executive Committee has the right to propose the Disciplinary Committee.
3. Executive Committee has the right to accept or reject any membership application.
4. Executive Committee has the right to
5. Executive Committee may create any required intermediate committees between the Unit and the Executive Committee.

Duties of Executive Committee

1. Executive Committee is expected to lead the Organization towards fulfillment of the resolutions of the General Conference.
2. Executive Committee shall meet at least once every month.

Office Bearers

1. Office Bearers include President, Secretary, Treasurer, Vice-President(s) & Joint Secretary(s).
2. The Executive Committee shall decide the number of Vice-President and Joint Secretaries depending on the total number of Executive Committee members.
3. Total number of Office Bearers shall not be more than one-third of the total number of Executive Committee members.
4. Any member shall not be part of the Office Bearers for more than three full terms irrespective of their role. One full term is the time period between two General Conferences.

Rights & Duties of Office Bearers

1. The Office Bearers are the governing body of the Organization between two Executive Committee meetings.
2. The Secretary shall convene the meetings of the Office Bearers.
3. Secretary shall be responsible for
4. President shall be responsible for
5. Treasurer shall be responsible for

Disciplinary Action

1. Disciplinary Action is any action taken against a member of the Organization for having violated the constitution, gone against the spirit, ethos or values of the Organization, for having acted against another member in a threatening or harmful manner.
2. Disciplinary Action can be initiated against any member upon receiving a formal complaint.
3. Disciplinary Action shall only be taken up by the appropriate Disciplinary Committee or the next higher Disciplinary Committee.

Disciplinary Committee

1. The Disciplinary Committee will be formed in an odd number not less than 3.
2. The members of the Central Disciplinary Committee will be formed at the General Conference.
3. The decision of the Central Disciplinary Committee will be final and binding in all cases.
4. The Sub-Committees have the right to form their own Disciplinary Committees which shall work under the Central Disciplinary Committee.

Rights & Duties of Disciplinary Committee

1. Disciplinary Committee has the right to recommend appropriate disciplinary action against members upon investigating a formal complaint.
2. Disciplinary Committee has the right to form require sub-committee(s) under it to conduct investigation(s).
3. Within 7 days of receiving a formal complaint, Disciplinary Committee inform the Executive Committee of a complaint being received and begin the investigation.
4. Disciplinary Committee is bound to protect the privacy of the complaint, complainant until the investigation is completed.
5. Disciplinary Committee will provide the results of the investigation and recommend the actions to be taken.

General Conference & Election

1. The General Conference shall be conducted every two calendar years.
2. The time between two elections shall not be more than two calendar years.
3. The General Conference will be restricted to the delegates, who shall be elected at the Unit Conferences before the General Conference.
4. The delegates of the General Conference will be elected at appropriate Conferences.
5. The outgoing Executive Committee has the right to propose the next Executive Committee.
6. In the absence of unanimous decision of the next Executive Committee, voting with secret ballot shall be held.
7. Any delegate can propose their name or another willing delegate's name to be elected to the Executive Committee. This proposal should be seconded by another delegate.